

## EUROPEAN LABOUR LAW JOURNAL GUIDE FOR CONTRIBUTORS

1. Please follow this guide when submitting material to the journal. It will avoid delays in acceptance of your material.
2. All contributions must be in English and use the UK written standard. Do not use abbreviated forms of verbs. Dates are to be expressed as day, month, year: 1 January 2010.
3. Manuscripts must be word processed and presented double-spaced throughout (text and footnotes) with generous margins. The text must be submitted as an email attachment using mainstream word processing software.
4. Full papers should not exceed 12,000 words including footnotes, but excluding the abstract. Shorter articles, including comments and case notes should not exceed 6,000 words including footnotes, but excluding the abstract. For peer review procedures and conditions please consult the website of the ELLJ or [www.intersentia.com](http://www.intersentia.com)
5. Footnotes should be brief and informative, kept to a minimum and numbered consecutively in Arabic numerals. Footnotes must not be attached to the title of the article, the summary or any headings. They should not, in principle, take up more than one third of a page.
6. Articles must be accompanied by an abstract not exceeding 150 words and including a minimum of 3 and a maximum of 5 keywords. Abstracts will appear on the website if the article is published.
7. Style should be uncomplicated with every attempt made to engage and hold the reader. Every effort must be made to ensure that the reader will understand the message without having to re-read the contribution or parts of it more than once. Please do not state what the article will discuss. If an indication is to be given of how the article is structured the present tense must be used. Thus it is correct to say: this article discusses the relationship between x and y. It is incorrect to state that the article will discuss the relationship between x and y. The latter shows less mastery of the subject than the former. The former is thus stylistically far superior.
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14. The ELLJ must be cited as follows: ELLJ, Volume n°, Issue n°, year, [page references], thus ELLJ, Volume 1, Issue 1, 2010 [pages 15 to 26].